|  |  |  |
| --- | --- | --- |
|  | **Form Number** | **Form:****Program Report** |
| 2/3/24/2022/29635/12/2022 | **Issue Number and Date** |
|  | **Number and Date of Revision or Modification** |
|  | **Deans Council Approval Decision Number** |
|  | **The Date of the Deans Council Approval Decision** |
| 01 | **Number of Pages** |

|  |  |
| --- | --- |
| **School:** | **Department/ program:** |
| **Course Name:**  | **Course No.:**  | **Course level:**  |
| **Academic Year:**  | **Semester:**  |
| **Comments:**  |
| **Course Coordinator:** |
| **Instructor Name**  | **Section(s) No.**  | **Office No. & Extension**  |
|  |  |  |
| **Instructors**  |

This File contains the following documents:

|  |  |
| --- | --- |
| **Document** | **Attached?**(✓/🗶) |
| Course Syllabus |  |
| Midterm/ (First and Second) Exam(s) |  |
| Midterm/ (First and Second) Exam(s) Answer Key |  |
| Midterm/ (First and Second) Exam(s) Moderation and Double Checking form |  |
| Midterm/ (First and Second) Exam(s) Evaluation Report |  |
| Midterm/ (First and Second) Exam(s) samples:* *Student Exam sample for the max grade*
* *Student Exam sample for the min grade*
* *Student Exam sample for the average grade*
 |  |
| Other Exams (Quiz, practical exam, etc.)  |  |
| Answer Key |  |
| Moderation and Double Checking form (optional) |  |
| Evaluation Report (optional) |  |
| samples:* *Student Exam sample for the max grade*
* *Student Exam sample for the min grade*
* *Student Exam sample for the average grade*
 |  |
| Final Exam |  |
| Final Exam Answer Key |  |
| Final Exam Moderation and Double Checking form |  |
| Final Exam Evaluation Report |  |
| Final Exam samples:* *Student Exam sample for the max grade*
* *Student Exam sample for the min grade*
* *Student Exam sample for the average grade*
 |  |
| Assignments and Projects samples:* *One sample for the best Assignment/ project*
* *One sample for the worst Assignment/ project*
* *One sample for the average Assignment/ project*
 |  |
| Course Report |  |

# Table of Contents

[**Course Syllabus**](#_Toc440043313)

[**Course Exams**](#_Toc440043314)

[**Assignments / Projects**](#_Toc440043315)

[**Course Report**](#_Toc440043316)

[**Appendices**](#_Toc440043317)

[***Appendix A Course Syllabus***](#_Toc440043318)

[***Appendix B Exam Moderation and Double Checking***](#_Toc440043319)

[***Appendix C Exam Evaluation Report***](#_Toc440043320)

[***Appendix D Exam questions, answer key and samples***](#_Toc440043321)

[***Appendix E Assignments and Projects Samples***](#_Toc440043322)

# Course syllabus

# Course Exams

The following Exams were held for this course:

|  |  |
| --- | --- |
| *Exam* | *Marks* |
| Midterm |  |
| Task |  |
| Final |  |

# Focus Group Report

*Course Syllabus*

*Attached Syllabus*

*Exam Moderation and Double Checking*

Attach Moderation and Double Checking Form

*Exam Evaluation Report*

Attach Exam Evaluation Report

*Exam questions, answer key and samples*

*Please attach your exam questions, answer key and samples here…*

* *Exam question*
* *Answer key*
* *Students Sample exams for max/ min / average marks.*

*Please attach previous documents to all exams*

* *Midterm exam*
* *Final exam*
* *Quiz*

*Use the following exam cover pages templates (please note that there are two templates for cover pages; the first one is a multiple choice questions exam template, and the second one is an essay questions exam temple, use the exam sample that fits your exam type or mix both templates together).*

*Assignments and Projects Samples*

*Please attach students sample assignments and projects here, as follows:*

* *Students Sample assignments for best / worst / average*
* *Students sample project statements for best / worst / average.*